

ETEXT ATTACHMENT

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Memorandum

April 25, 2005

Alan Shook

Senior Campaign Finance Analyst

Reports Analysis Division

Dear Mr. Shook:

The purpose of this memorandum is to provide you with an explanation as to why there are material differences in the contributions reported on the October quarterly report originally filed on October 20, 2004 and the amended report filed on February 11, 2005.

A fundraising staff person was asked to enter data into our NGP database to be used to track individuals and PACs that have made contributions to the committee for future fundraising purposes. Due to a miscommunication, the staff person entered contact data and contributions that had already been entered and filed with the original report. This created duplicate contributions in our database that got reported on the amended return.

We have since clarified this with the staff person and have implemented procedures to prevent this from happening in the future. We are also working to identify these duplications to be deleted from our database and to amend the October quarterly report.

Please call me at (919) 878-6800 if you have questions.

Sincerely yours,

Ernest Leonard

Treasurer - Butterfield For Congress Committee

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